


World Languages & Cultures Department

Credit hour compliance guidelines for All classes
 (specify which class or classes, e.g. all classes, lab classes, etc)

We define the following for the average student for these courses.

(Delete those not applicable to your courses and, if necessary, add other activities as appropriate.)

Activity	
Assigned readings	1000-level courses: 35 min. per grammar section; 30 min. per vocabulary section Upper-division courses: 6-7 min. per page read in the target language; 4-5 min. per page read for critical articles in English <i>Note: We use and require physical textbooks, articles, etc., however, e-versions of our textbooks follow the same pagination as physical print versions.</i>
Writing	1-2 hours per written page produced in the target language
Problem sets	1000-level courses: Online student activity manual: 50 min. per section
Technology-aided learning	Video tutorials and comprehensible input videos and audio in the target language: 10 min. per video Additional practices: 10 min. per practice
Oral presentation preparation	2 hours per formal presentation Preparation for in-class interaction with presenters: 30 min. per class period
Service Learning or Civic Engagement	2 hours of engagement outside of class plus one hour of reflection/course engagement per credit hour
Individual small projects	3-4 hours per small project
Individual large project	8 hours per large project
Group projects	2 hours per small group presentation 8 hours per large group project
Study/review <i>(must be realistic!)</i>	In 1000-2000 level courses, 60 min. per section (3-4 sections per week). In upper-level courses, 3-4 hours per exam/assessment.

Signature of Department Chair:  Date: 08/22/25

Required time for a semester course

# of credit hours	# of minutes in-class meeting each week	# of required minutes outside of class per semester
1	50 minutes	1680 minutes
2	100 minutes	3360 minutes
3	150 minutes	5040 minutes
4	200 minutes	6720 minutes
5	250 minutes	8400 minutes