



Benedictine College Posting Policy

(Abridged from the Benedictine College Student Handbook)

Prohibited Areas:

- **Glass** of any kind
- **Doors**
- **Walls**
- Administrative/Faculty Bulletin Boards
- Ferrell Academic Center
- Regarding residence halls, refer to each hall's posting policy or Resident Director
- The main staircase in the St. John Paul II Student Center

1. All posters **MUST** be approved by SGA.
 - a. In order to be approved, please email posters as a pdf so the Student Government email; sga@benedictine.edu
 - b. Posters must be emailed at least 72 hours before event.
 - c. Please allow 24 hours for stamping.
 - d. Student Government officials reserve the right to remove posters that are either posted improperly, or not approved.
2. **Posters should not cover any existing materials in designated posting areas.**
3. No derogatory remarks, degrading stereotypes or obscene language will be tolerated.
4. Signs should NOT include in an explicit or implicit manner the presence of alcoholic beverages at said event unless approved by the Director of Student Activities or the Dean of Students.
5. Posters may not be posted more than one month in advance of planned event.*

*In case of an event far in the future, a notice for the event may be posted for two weeks, but then must be taken down. Ongoing semester events may keep their posters up for the duration of their program.