

CREDIT HOUR COMPLIANCE

Policy applies to: All courses in the School of Nursing.

Purpose: To outline the credit hour work that is required for each nursing course.

1. For each Nursing lecture class, one academic credit hour will be no less than one hour (50 minutes) of classroom or direct faculty instruction and a minimum of two hours per credit hour of out of class student work each week for the 14 weeks of instruction each semester. The 15th week is finals week. On occasion, the class time may be replaced with project work or clinical skills work for an equivalent amount of time.
2. For each didactic course, student work will include readings, writing assignments, other homework, and studying.
3. Credit hour compliance for each course will be included in the course syllabi submitted to the Academic Dean and the School of Nursing.

Credit Hour Compliance Guidelines:

Activity	
Assigned Readings	Highly clinical, technical material: 4-5 minutes per page depending on the font size and page size of the text (4 for larger fonts & smaller page and 5 for smaller fonts or larger page)
Writing	Highly technical material: for each page of the paper, 1 hour of research and 1 hour of writing. Less technical material: for each page of the paper, ½ hour of research and ½ hour of writing
Technology-aided learning	Dependent on the assignment
Oral Presentation Preparation	For each minute of presentation, 15 minutes of preparation. Example: 10-minute presentation would take 2.5 hours of preparation.
Service Learning or Civic Engagement	See clinicals experiences
Laboratory Practice Time	See clinicals experiences
Research	Depends on the project, see above for writing. If it is a more detailed research project that includes collecting data: 1 ½ hour of research per page of writing or presentation.
Individual projects	Poster presentations: research and prepare the poster: 240 minutes or 4 hours minimum. Other homework or reflective writing should take a minimum of fifteen minutes for each class meeting.
Group Projects	Varies greatly, instructors should estimate the time on their syllabus
Debriefing	Debriefing should be included in clinical experiences, but in some courses, they may be outside clinical time. These should be stipulated in the syllabus.
Clinical Experiences Includes Direct	Direct clinical experiences and laboratory experiences are conducted as outlined in policy above. All laboratory courses will have 3 hours of direct clinical experiences, laboratory or simulation experience for each

Clinical Experiences, Laboratory, and Simulations	credit hour. In addition to these hours, students will prepare for these activities and complete work outside of assigned hours for a minimum of 2 hours a week.
Study/Review	Examinations: study time varies but should be a minimum of 3-4 hours.
Standardized testing for NCLEX-RN Preparation	Kaplan Tests, usually take two Practice Tests and students must remediate. Approximately 3-4 hours of preparation per course test

Required time for a semester course

Office or Person Responsible): Nursing Faculty

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Approved by BC curriculum committee: ~~XXXX~~

# of credit hours	# of minutes in-class meeting each week	# of required minutes outside of class per semester
1	50 minutes	1680 minutes
2	100 minutes	3360 minutes
3	150 minutes	5040 minutes
4	200 minutes	6720 minutes
5	250 minutes	8400 minutes