

Application process for Exchange and Direct Programs with BC Partners¹

1. Identify a destination.
2. Meet with your academic advisor to make sure what classes you need to take.
3. Meet with the Registrar to make sure the classes you plan to take abroad will transfer to Benedictine.
4. Complete and turn in the Benedictine [Study Abroad Application Form \(Exchange and Direct Programs\)](#). The form includes:
 - A Study Abroad Agreement by which you commit to a number of requirements, including the payment of \$750 study abroad fee, and \$90 travel medical insurance.
 - An Instructor's Reference Letter
 - A Personal Statement
 - A List of courses you plan to take
5. Once your application is approved the Study Abroad Office will put you in touch with the International Office of the partner school.
6. Fill in the specific application forms of the school and submit the application.
7. Upon acceptance from the partner school, apply for the appropriate visa.

Application Deadlines

- No later than June 30th for the 1st semester or academic year
- Until October 30th for the second semester.
- Partner schools might sometimes accept applications after these dates.

Difference between Exchange and Direct

With an **Exchange** program students pay tuition at their home institution (Benedictine). All their financial aid –both federal and institutional— applies. As exchange programs are based on balancing students going out with students coming in, some locations might have limited or no chance of placement. Most of our partner schools work with us on Exchange program basis.

Direct programs do not have limitations on the number of participants and are typically offered at locations that have very limited or no exchange availability. Among the schools listed in the note below, only Mary Immaculate College works on a Direct basis. With Direct you pay Benedictine the program fee specific to that Direct program, instead of your regular tuition. You can apply your federal financial aid, but not your institutional aid.

¹ Campion College in Australia, Institut Catholique d'Études Supérieures in France, Abat Oliba CEU University and Universidad Católica de Valencia in Spain, Turin University in Italy, Myongji University in South Korea, and Mary Immaculate College in Ireland.