



BENEDICTINE

C O L L E G E

Tuition Benefit Application Form

This form is to determine eligibility ONLY. Completing this application does not satisfy enrollment or financial aid requirements. Tuition benefit applies to tuition only. Please read the full benefit explanation in the Employee Handbook at www.Benedictine.edu.

When completing the form, please note the following:

- **Per the BC employee handbook, all undergraduate students must complete the FAFSA before receiving the tuition benefit.**
- **Once fully processed, awards will be posted to your student account at the beginning of the semester.**
- **Tuition benefit does not cover any additional fees or other course related expenses.**
- **Outstanding charges will be subject to late fees. It is your responsibility to review your balance and any communications sent to your student email account.**
- **Return the completed form to the Human Resources Department.**
- **Completed forms must be received no later than:**

Fall Semester: April 1st

Summer Session: May 1st

Spring Semester: November 1st

