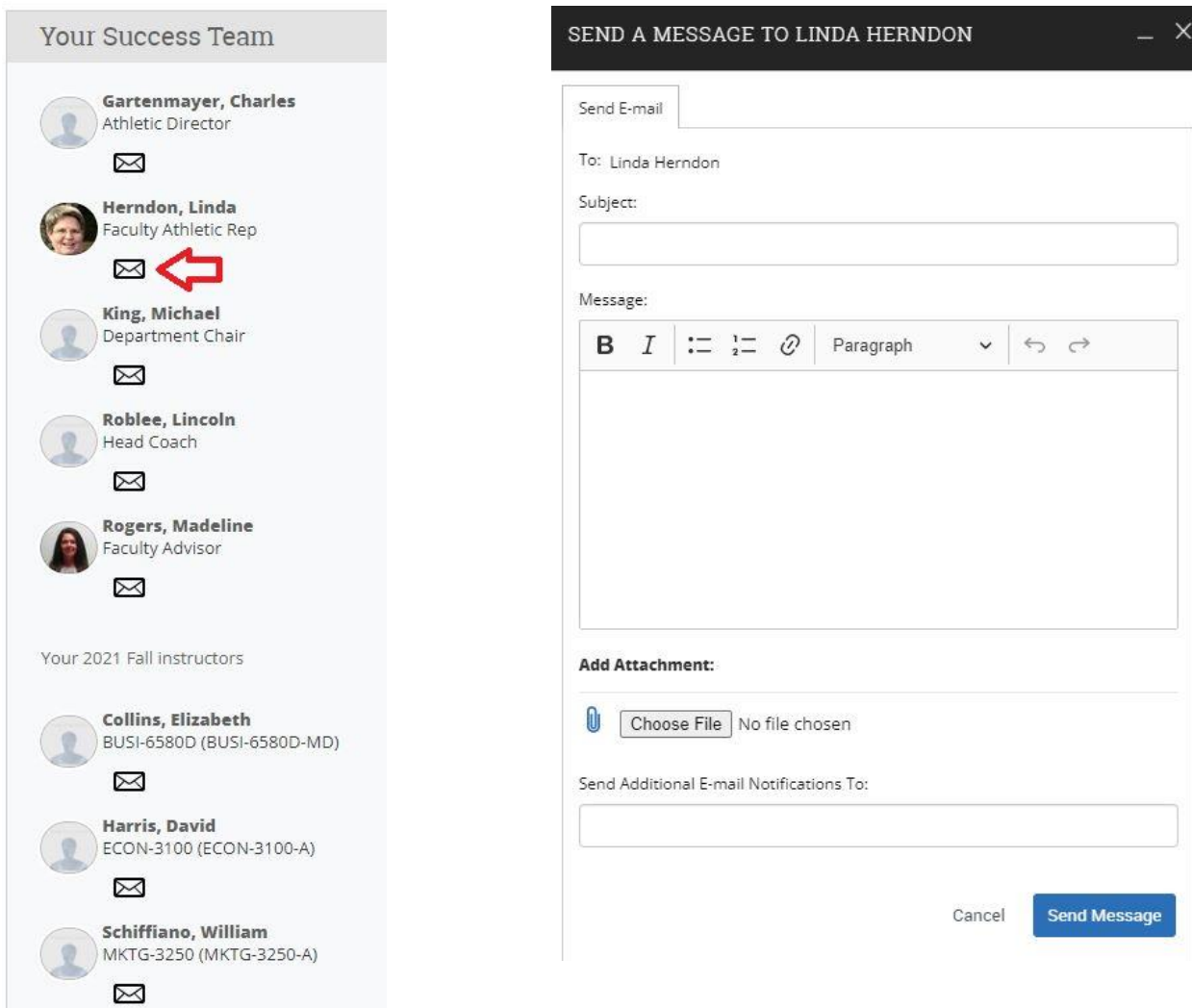


## Your Success Team

The **Success Team** is found toward the bottom right of the Navigate Student Home page. You can use this feature to quickly find and contact your advisors and other support staff. Your support staff includes your academic advisor and may include, if appropriate, Student Success staff, the Disability Coordinator, the chair of your major department if you have declared your major, the administrative assistant for your major department, your coach, the athletic director, the faculty athletic representative, and possibly others. All of the instructors for your courses are listed here, too.



The screenshot shows two parts of the user interface. On the left is a panel titled "Your Success Team" with a list of staff members, each with a profile picture, name, title, and an envelope icon. Linda Herndon is highlighted with a red arrow. Below this list is a section for "Your 2021 Fall instructors" with three more staff members. On the right is a "SEND A MESSAGE TO LINDA HERNDON" dialog box. It has a "Send E-mail" tab, a "To:" field with "Linda Herndon", and an empty "Subject:" field. The "Message:" field has a rich text editor with bold, italic, bulleted list, numbered list, link, and paragraph options, along with undo and redo buttons. Below the message field is an "Add Attachment:" section with a "Choose File" button and "No file chosen" text. At the bottom, there is a "Send Additional E-mail Notifications To:" field and two buttons: "Cancel" and "Send Message".

If you click on the envelope icon, the **“Send a Message”** dialog will open, and you can send an email to the assigned staff member. Their response to you will come in your Benedictine email, so be sure to check that.