

Notification of Contingent Approval

Approval date _____

IRB project # _____

Dear _____,
Principal Investigator

The Benedictine College Institutional Review Board (IRB) has reviewed your research application

Project Title

Your research has been given Contingent Approval, a designation reserved for projects whose proposals require minor changes or clarification prior to approval. **You may not begin research until you have received final approval.** Please respond in a point-by-point fashion to the contingencies named by the Board that are listed below. Use bold-faced type or underline if you are submitting revisions to original text. You do not need to resubmit your entire application.

- 1.
- 2.
- 3.

Please respond at your earliest convenience. Because these are contingencies, I do not have to present your response at the next IRB meeting; I will make the determination and notify you myself. Failure to respond within 90 days will necessitate resubmission of the entire application. Please refer to the IRB project number in correspondence regarding this application.

If you have any questions, please contact me.

Sincerely,

IRB Chair

Chair, Benedictine College IRB

Chair phone # and email address

CC: _____
Student Research Director