1. Review ACI/Site evaluation results.
   This was reviewed with all staff and there was discussion regarding how they could improve some of the findings.
   But the preceptors also believed that most of this was just what the students believed.

2. Review Competencies matrix
   The staff would like to receive their just their competencies for their specific classes. Last year they were sent all
   competencies but they would like to return to receiving only their competencies for each specific class. The
   competencies were reviewed with all staff and no changes were made.

3. Clinical Practicum course syllabus and Clinical Instruction Plan changes
   We approved a sliding scale of hours for each practicum class and level within the clinical instruction plan. In order
   to receive the minimum points in each practicum class will require only the minimum weekly hours for the
   semester. The scale is as follows:
   Level I A=266-320 hours, B=213-265 hours, C=160-212 hours
   Level II A=278-320 hours, B=235-277 hours, C=192-234 hours
   Level III A=284-320 hours, B=246-283 hours, C=208-245 hours.
   This will also allow us to show increasing amount of clinical responsibility and hopefully an increasing amount of
   supervised autonomy. The average supervised autonomy provided to each student was reviewed and it was
   discovered that there was some misunderstanding regarding how to complete this section of the student evaluation.
   This mistake was corrected. It was noted that the amount of supervised autonomy did not increase from Level I to
   Level III during the spring semester. It was also noted that some of the seniors have never made the attempt to be
   more responsible in the clinical setting. Too many of them never took the initiative to be knowledgeable enough to
   have a lot of supervised autonomy.

4. Curriculum Changes
   We will be offering a general medical course as an experimental course in the spring 2015 semester to address our
   apparent weakness in general medical conditions.

5. Review revised ATEP assessment plan/results
   The comprehensive assessment plan that was submitted to CAATE in our progress report regarding our low first
   time passing rate percentages was reviewed with all the staff as well as the list of changes that we agreed upon. We
   also reviewed the 2013-14 BOC Individual School Report from the BOC. This report was revised slightly, it now
   reports our first time passing percentage, our overall pass rate, the percent correct responses for our first time
   candidates and all candidates in each of the 5 domains of the certification test. These are compared to the national
   averages. For our first time candidates our lowest domain is 4 with a score of 61.92%, and our best domain was 1
   with a score of 70.06%. Our current 3-year aggregate first time pass rate provided by CAATE is 25%, but our
   overall pass rate is 62.5% (we have had 8 students take the exam and 5 of them have passed). We only had 1
   student take the exam (and they did not pass) during the year, and 2 students actually graduated in May 2014, we
   have 3 seniors coming back for 1 more semester in the fall 2014 semester.

   We also reviewed our senior comp exam results. This is the first review with the new passing score of 75%. The
   average score on this exam for all students was 84.4%, and 40% of the students passed the test on their first try and
   60% passed on their second attempt. It was decided that we would not allow students to see their actual test results
if they did not pass on their first attempt in order to prevent them from simply studying the test instead of the material.

We also reviewed the alumni survey but we only got 1 response out of the 3 students who were e-mailed and asked to complete the survey on-line.

6. Review final changes for ATEP to address first-time passing rate.
All the changes to the ATEP that were uploaded to CAATE in our progress report were reviewed with all staff. The only revision to our original plan was that Dr. Shankman did not want us to dismiss a student who did not pass the mid-program test. Therefore, according to the changes to our program document if a student does not obtain the desired scores on their first attempt of the mid-program test they will be required to take the BOC prep class. All the requirements for endorsement to take the certification test were reviewed and the students will be notified of these new requirements thru the ATS manual and/or college catalog.

7. Other business
Lanny asked all staff to look over the NATA position statements and include as many as possible into all syllabi that are appropriate. He felt that students were not being exposed to and being required to read these position statements. He reminded all staff that these position statements are used as references for BOC certification questions.

ATC’s in attendance (BOC #):

- Lanny Leroy
- Megan Callahan
- Patrick Hodapp
- Agnes Meatte
- Jarod Crowley